



WHEN WE CREATE A GOOD BRAND,
WE OPEN A PORTAL TO THE FUTURE.

Monitoring Panel

I. Objectives

After reading this training module you will be able to:

1. View the evaluation data of the registry process with Petrobras;
2. Follow up the performance of your company related to supplied items;
3. Search the ongoing contract history and the supply history with Petrobras.
4. Consult the percentage of the company's participation.

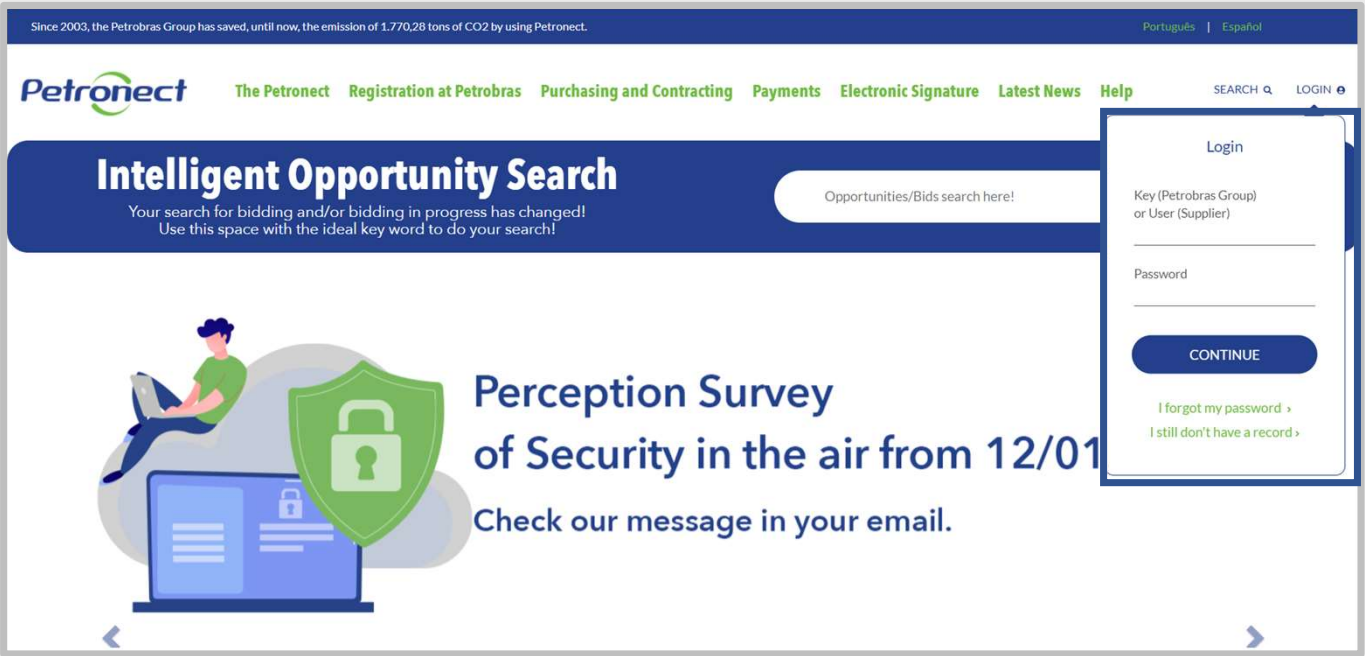


II. How to Access

How to access the feature “Monitoring Panel”

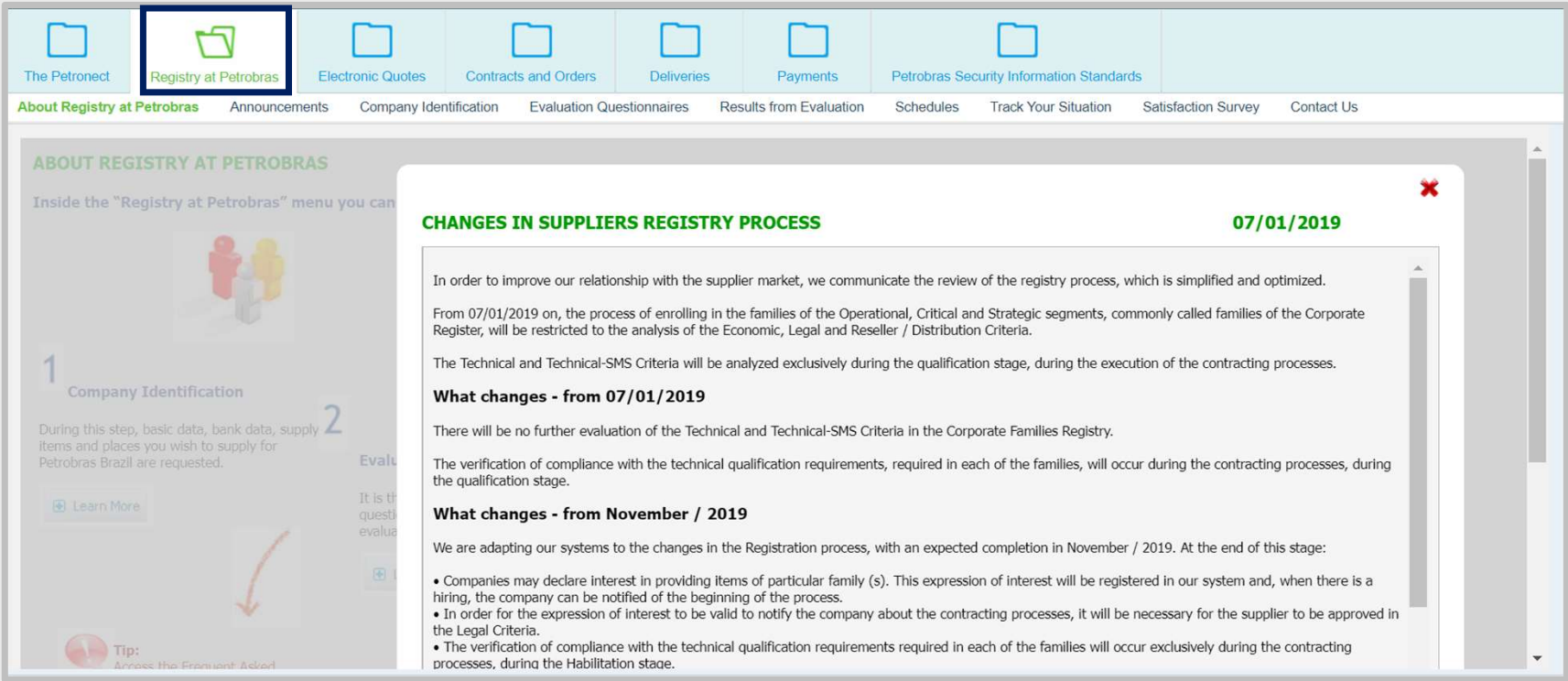
The following steps must be taken to access the Panel:

1. At the Portal home page, an username or CPF and a password must be informed to access the restricted area.



II. How to Access

After logging in, a menu will be displayed. Click on “Registry at Petrobras” to view the options of the Registry menu.



II. How to Access

Click on the submenu “Results from Evaluation” and access through the side panel “Collaboration Panel” option.

The screenshot displays the Petronect web application interface. The top navigation bar includes icons for 'The Petronect', 'Registry at Petrobras', 'Electronic Quotes', 'Contracts and Orders', 'Deliveries', 'Payments', 'Petrobras Security Information Standards', and 'Contact Us'. Below this, a secondary navigation bar lists various options, with 'Results from Evaluation' highlighted in a blue box. On the left side, a vertical sidebar contains the following options: 'Notes', 'CBC', 'Collaboration Panel' (highlighted with a blue box), 'Evaluation', and 'IDF Notes'. The main content area is divided into several sections:

- Performance Results:** Includes 'Participation: 0.00%', 'COD: Technical => no data, Commercial => no data', 'IADC: 44.30%', and 'GRI:'. It also features a 'Legal Regularity' section with 'INSS CND printed(Regular, note = 10)' and an 'Economic Detail' section with 'Last Balance: 2021', 'Currency: BRL', 'Net Worth: 169.938.000,00', 'Net Liquidity: 1.12', and 'Leverage: 4.82'.
- Concept Results:** Shows 'Supplier Concept' with a 5-star rating, 'Reference Date: 26.10.2021', and a 'Search concept' button. Below this is a 'Review Details' table with columns for 'IDF', 'Evaluation amount', 'Score', 'SMS', 'Quality', 'Deadline', 'Management', 'Average', and 'High'.
- Concept Consultation by Family:** Includes a 'Family' dropdown, 'Reference Date: 26.10.2021', and a 'Search concept' button. Below this is another 'Review Details' table with the same columns as the one above.
- Record of Occurrences:** Features an 'Export' dropdown and a table with columns: 'Description', 'Gravity', 'Coverage', 'Date', 'Family', 'Reference', and 'Purch.Doc.'.



III. Collaboration Panel

After selecting the “Panel” option, the page below will be displayed. Access columns such as: ICJ, Modality and TRD Status for Contract control.

Last Balance: 2021
Currency: BRL
Net Worth: 169.938.000,00
Net Liquidity: 1,12
Leverage: 4.82

Search concept

Family concept

IDF							Occurrences	
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High	

Record of Occurrences

Export

Description	Gravity	Coverage	Date	Family	Reference	Purch.Doc.
No results to be displayed						

Current Contracts with Petrobras

Export

Supplier Company ...	SAP Contract ...	ICJ	Modality	TRD Status	Value	Start Date	Expiration Date	Department	Responsible M...	Contract Object	IDF	Nº Items
No results to be displayed												

Supply History

Export

Supplier Company ...	SAP Contract ...	ICJ	Modality	TRD Status	Value	Start Date	Expiration Date	Department	Responsible M...	Contract Object	IDF	Nº Items
xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx



III. Collaboration Panel

Performance Results

Participation: This is the percentage of the company's 'Effective Participation' in Petronect quotes, which demonstrates the supplier's competitiveness in the bidding process. It is the percentage of quotations under the total number of invitations sent by the supplier.

Performance Results


Participation: Data not available

Goods

COD: Technical => no data

IADC: Commercial => no data


Services

GRI: 

Participation

This is the company percentage of 'Effective Participation' in Petronect quotations, which demonstrates the competitiveness of the supplier in the bidding process. Percentage of quotations of the total invitations sent to the supplier.

Close



III. Collaboration Panel

Performance Results

COD: Occurrence Communicate of Commercial Divergence. Any user can register a divergence occurrence (Technical or Commercial) of a Material that can possibly harm the service execution of the Company. The supplier is contacted to solve the problem. Depending on the divergence type and degree, it's possible to have sanction of the supplier.

Performance Results

Participation:

Data not available

COD:

Goods

Technical => no data

Commercial => no data

IADC:

Data not available

SOF:

Services

COD

The document formalizes failure by the supplier to meet technical or commercial conditions in accordance to the contract.

Thereby, Technical COD addresses technical discrepancies, whereas Commercial COD addresses commercial discrepancies.

For more information about the Discrepancy Notification click on the link below - COD Information.

Manual Petrobras para Contratação

Close

PETROBRAS / Canal Fornecedor

Manual Petrobras para Contratação (MPC) rev. 02

O Manual da Petrobras para Contratação (MPC) foi revisado em seus subitens que tratam das Alterações Contratuais. As modificações foram as seguintes:

a) alteração da redação do subitem 5.2.7 e inclusão do subitem 5.2.7.1;

b) alteração da redação do subitem 5.2.10 e inclusão do subitem 5.2.10.1;

c) alteração da redação dos subitens (a), (b) e (c) do subitem 5.2.15.

A Revisão foi aprovada pela Diretoria Executiva em 23/11/2017 e publicada no Diário Oficial da União - D.O.U. em 27/12/2017 com vigência a partir de 13/12/2017.

Manual Petrobras para Contratação (MPC) rev. 02

VEJA TAMBÉM

Manual Petrobras para Contratação (MPC) rev. 01

Confira as normas atualizadas da contratação.

Condições de Fornecimento de Material (CFM 2012) - rev.01

Revisão realizada em Janeiro de 2015.

Empresas de Inspeção

Confira as empresas independentes que realizam inspeção de materiais para a Petrobras.

Exigências Mínimas de Embalagem e Proteção

Confira os requisitos para embalagem e proteção de materiais no mercado nacional de fornecedores.

Anexo de Disponibilização de Bens

Confira as informações necessárias para disponibilização e entrega de bens.

- If there is no COD registry, the field “Goods”: Technical will display Data not available.
- If there are COD registries, the field “Goods”: Technical will display COD number with open status/COD number with closed status.



III. Collaboration Panel

Performance Results

IADC: Índice de Atendimento à Data Contratual - On Time Contracted Date Index calculation considers the division between the sum of the items delivered on time and the total amount of the requested item contracted for the period under review. Analyses of IADC are used for periodic maintenance and registry classification reviews. Also, for purposes of suspension of a supplier registry, respecting the system of consequences corporately established, approved by the Board of Directors

Performance Results	
Participation:	Data not available
Goods	
COD:	Technical => no data
	Commercial => no data
IADC:	Data not available
Services	
GRI:	

IADC

The IADC (Índice de Atendimento à Data Contratual - On Time Contracted Date Index) calculation considers the division between the sum of the items delivered on time and the total amount of the requested item contracted for the period under review. Analyses of IADC are used for periodic maintenance and registry classification reviews. Also, for purposes of suspension of a supplier registry, respecting the system of consequences established corporately, approved by the Board of Directors.

Close



➤ If there is no IADC registry, the field “Goods”: Data not available.

III. Collaboration Panel

Performance Results

GRI: Risk Level Integrity. It represents the level of risk to which Petrobras may be exposed, in its commercial relationships, based on the assessment of our suppliers' profile, reputation and anti-corruption practices.

The image shows two side-by-side screenshots from the Petrobras Sustainability Report 2022. The left screenshot, titled 'Performance Results', displays a table with three rows: 'Participation:', 'COD:', and 'IADC:'. The 'Participation' row shows 'Data not available' and a 'Goods' category. The 'COD' row shows 'Technical => no data' and 'Commercial => no data'. The 'IADC' row shows 'Data not available' and a 'Services' category. The right screenshot, titled 'Risk Level Integrity', features a paragraph explaining the risk level assessment based on suppliers' profile, history, reputation, and anti-corruption practices. A 'Close' button is visible in the bottom right corner of the right screenshot.

Performance Results	
Participation:	Data not available Goods
COD:	Technical => no data Commercial => no data
IADC:	Data not available Services

Risk Level Integrity

Level of risk to which Petrobras may be exposed, in its commercial relationships, based on the assessment of our suppliers' profile, history, reputation and anti-corruption practices.

Close

III. Collaboration Panel

Tax Regularity

The section “Legal Regularity” presents information about the supplier’s tax regularity, such as company status about the INSS (Social Stability National Institute), both are specific brazilian taxes.



- **INSS:** The following situation will be displayed:
 - CNPJ with registry problems
 - Request with restriction
 - CND printed
 - CPD-EN printed

III. Collaboration Panel

Economic Detail

- The “Economic Detail” section displays the date of the last Annual Report presented by the Supplier. The currency used for economic transactions and information of economic poise (capacity of paying their contracts), such as the Net Assets of the company.

Economic Detail	
Last Balance:	2021
Currency:	BRL
Net Worth:	169.938.000,00
Net Liquidity:	1,12
Leverage:	4.82



III. Collaboration Panel

Economic Detail

Neth Worth: It is the difference between the value of the assets and liabilities of third parties in the balance sheet, and that represents the book value belonging to the shareholders or partners of the company.

Economic Detail	
Last Balance:	2021
Currency:	BRL
Net Worth:	169.938.000,00
Net Liquidity:	1,12
Leverage:	4.82

A screenshot of a presentation slide. At the top, there is a title bar with the text "Net Worth" and two window control icons (a square and an 'X'). The main content area of the slide contains the text: "It is the difference between the value of the assets and liabilities of third parties in the balance sheet, and that represents the book value belonging to the shareholders or partners of the company." At the bottom right of the slide, there is a "Close" button with a dotted border.

Economic Detail

Last Balance:	2021
Currency:	BRL
Net Worth:	169.938.000,00
Net Liquidity:	1,12
Leverage:	4.82

Close

III. Collaboration Panel

Economic Detail

Leverage: It is the ratio between financial debts and owners' capital in financing assets, less cash.

Economic Detail

Last Balance:	2021
Currency:	BRL
Net Worth:	169.938.000,00
Net Liquidity:	1,12
Leverage:	4.82

It is the ratio between financial debts and the owners' capital in financing the assets, less cash.

Close

III. Collaboration Panel

Concept Results on the current date

The **"Supplier Concept"** is calculated based on information from the IDF and supplier occurrences in relation to the supply of goods and/or performance of services in contracts with Petrobras, reflected in a grade from 1 to 5. The result presented refers to the supplier's concept on the consultation date and the supplier can also consult the result on a specific date using the "Reference Date" field.

Concept Results

Supplier Concept ★★★★★

Reference Date: 26.10.2021

Search concept

Review Details

						Occurrences	
Count	Score	SMS	Quality	Deadline	Management	Average	High
	5.91	6.00	5.99	5.91	6.00	-	-

Supplier concept

The concept of the Supplier is calculated based on information from the IDF and the occurrences of the Supplier. The notes represented by the star icons on the screen have the captions:

★★★★★ - Score 1

★★★★☆ - Score 2

★★★☆☆ - Score 3

★★★☆☆ - Score 4

★★★★★ - Score 5

★★★★★ - Concept not defined

OK



III. Collaboration Panel

Concept Results on the current date

In the field **“Review details”** the result referring to all the evaluations of the supplier's IDF will be presented, as it is presented in the submenu Notes IDF.

Concept Results

Supplier Concept

★★★★★

Reference Date:

26.10.2021

Search concept

Review Details

IDF	Occurrences						
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High
271	5.91	6.00	5.99	5.91	6.00	-	-

Detalhe das Avaliações

Result

Export to Excel

Evaluation ID	Date	Evaluation Stage	Family	IDF	Cancelled	IDF Delivery Score	IDF Quality Score	IDF Management Score	IDF HSE Score
13.660	05.08.2020	Avaliação Entrada de Mercadoria	98005130	6.00					
13.659	05.08.2020	Avaliação Entrada de Mercadoria	98005130	6.00					
13.661	11.08.2020	Avaliação Periódica do Contrato de Serviço	99000090	2.08			6.00	1.00	
13.677	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.676	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.675	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.674	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.673	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.672	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.680	24.08.2020	Avaliação Entrada de Mercadoria		6.00	X				


Searched in 04.08.2021 at 22:01:09 by BOX.ADMIN

OK





III. Collaboration Panel


Concept query by family

The consultation of the concept can be carried out by supply family. The household number can be typed directly into the household field or the search can be performed by clicking on the icon “”. By clicking on the icon, a window for the family search will be displayed.

Concept Consultation by Family

Family: 

Reference Date: 26.10.2021 



 Search concept





Family concept

IDF	Evaluation amount	Score	SMS	Quality	Deadline

Search: Family

Search Criteria

Personal Value List Hide Search Criteria  


Family	is	<input type="text"/>	 
Description	is	<input type="text"/>	 

☒ Maximum Number of Results: 500

Search








Clear Entries

Reset to Default

1. Enter the Family number or click on the icon “” and select the Reference date.

2. After entering the family number, click on “Search concept”.

1.1 Perform family or description filter and press search.

Petronect

III. Collaboration Panel

Concept query by family

The “**Family Concept**” is calculated based on information from the IDF and the supplier's occurrences in relation to the supply of goods and/or performance of services in contracts with Petrobras.

Family: 98001262

Reference Date: 26.10.2021

Search concept

Family concept

★★★★★

IDF						Occurrences	
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High
2	6.00	-	6.00	6.00	-	-	-

Family concept

The concept of the Family is calculated based on information from the IDF and the occurrences of the Family.

The notes represented by the star icons on the screen have the captions:

★★★★☆ - Score 1

★★★★★ - Score 2

★★★★★ - Score 3

★★★★★ - Score 4

★★★★★ - Score 5

☆☆☆☆☆ - Concept not defined

OK



III. Collaboration Panel

Concept query by family

When querying the Concept in relation to a family in which the supplier does not have IDF assessments or occurrences, the following message will be displayed "There is no data for informed criteria!".

Concept Results

Supplier Concept

★★★★★

Reference Date:

26.10.2021

Search concept

Review Details

IDF						Occurrences	
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High
271	5.91	6.00	5.99	5.91	6.00	-	-

Concept Consultation by Family

Family:

98001289

Reference Date:

26.10.2021

Search concept

Family concept

IDF						Occurrences	
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High

There is no data for informed criteria!

Message displayed when there is no IDF data for family search.

III. Collaboration Panel

Record of Occurrence

In the "Record of Occurrence " section, information related to the occurrences that occurred during the company's supply with Petrobras will be displayed.

Performance Results

Participation: 0.00%

Goods

COD: Technical => no data
Commercial => no data

IADC: 44.30%

GRI:

Legal Regularity

INSS CND printed(Regular, note = 10)

Economic Detail

Last Balance: 2021

Currency: BRL

Net Worth: 169.938.000,00

Net Liquidity: 1,12

Leverage: 4.82

Concept Results

Supplier Concept

Reference Date: 26.10.2021

Search concept

Review Details

IDF							Occurrences	
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High	
271	5.91	6.00	5.99	5.91	6.00	-	-	

Concept Consultation by Family

Family:

Reference Date: 26.10.2021

Search concept

Family concept

IDF							Occurrences	
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High	

Record of Occurrences

Export

Description	Gravity	Coverage	Date	Family	Reference	Purch.Doc.
No results to be displayed						



III. Collaboration Panel


Ongoing Contracts with Petrobras and Supply History

The “Current Contracts with Petrobras” and “Supply History” displays information related to the contracts and the respective supplied items.

Current Contracts with Petrobras

Export ▾


xxxxxx



Supplier Company...	SAP C...	ICJ	Modality	TRD St...	Value	Start Date	Expirat...	Depart...	Respo...	Contract Object	IDF	N° Items
xxxxxx	lyed									xxxxxx	xxxxxx	xxxxxx

Supply History

Export ▾



Supplier Company...	SAP C...	ICJ	Modality	TRD St...	Value	Start Date	Expirat...	Depart...	Respo...	Contract Object	IDF	N° Items
xxxxxx	xxxxxx	xxxx	xxxxxx	xxxxxx	2.223.4...	13.07.2016	31.12.2...	REDUC...		PB/0020.0004		



III. Collaboration Panel

Ongoing Contracts with Petrobras and Supply History

The following information will be presented in the columns:

- **Company:** corporate name of the company.
- **Contract:** contract number.
- **ICJ:** ICJ number.
- **Modality:** opportunity mode.
- **TRD Status:** current status of TRD.
- **Value:** contract value.
- **Start Date:** start date of the validity of the contract.
- **Expiration Date:** end date of the validity of the contract.
- **Department:** department where the item is being supplied.



III. Collaboration Panel

Ongoing Contracts with Petrobras and Supply History


- **Manager:** key of the responsible manager for the contract.
- **Object Description:** description of the contractual object.
- **IDF:** the average IDF value for the listed contract is displayed.
- **Item:** the description of the Product Groups related to the contract is displayed.



III. Collaboration Panel

Ongoing Contracts with Petrobras and Supply History

The section “Current Contracts with Petrobras” lists the contracts of the company which are ongoing with Petrobras.

Current Contracts with Petrobras													
Export ▾													
Supplier Company...	SAP C...	ICJ	Modality	TRD St...	Value	Start Date	Expirat...	Depart...	Respo...	Contract Object	IDF	N° Items	
XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	

III. Collaboration Panel

Ongoing Contracts with Petrobras and Supply History

The section “Supply History” lists the history of supplied items.

Supply History

Export 

	Supplier Company...	SAP C...	ICJ	Modality	TRD St...	Value	Start Date	Expirat...	Depart...	Respo...	Contract Object	IDF	N° Items
	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX



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